

NATIVITY OF THE BLESSED VIRGIN MARY HIGH SCHOOL



Member of the Middle States Association of Colleges and Secondary Schools

One Lawtons Hill
Pottsville, Pennsylvania 17901-2795
 Area Code (570) 622-8110
 Fax (570) 622-0454
 web site: www.nativitybvm.net

STUDENT ABSENCE REQUEST FORM

Student Name: _____ **Grade:** _____

Parent Name: _____ **Phone #:** _____

The above named Student requested an absence from school on the following day/days:

From: ____/____/____ to ____/____/____ Return to school on: ____/____/____

Reason for the absence (Please check what is applicable).

___ Vacation ___ Medical ___ Other: (Please specify below)

Please have your teachers initial this form in acknowledgement of your absence.

PD:	Course:	Teacher's Initials	PD:	Course	Teacher's Initials:
1			5		
2			6		
3			7		
4			8		

**The student is responsible for making up any missed class work, homework, or tests given during the time of the absence. Please see the individual teacher to make arrangements to complete any missed work.*

Parent(s): Your signature indicates that you approve of and are accepting the responsibility for the above named student's absence.

Parent's Signature

____/____/____
Date:

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COLLEGE VISIT VERIFICATION FORM

Student Name: _____ **Grade:** _____

Parent Name: _____ **Phone #:** _____

Visitation Information:

The above named Student requested an excused absence from school on ____ / ____ / ____.

College/University/School Visited: _____

**The student is responsible for making up any missed class work, homework, or tests given during the time of the absence. Please see the individual teacher to make arrangements to complete any missed work.*

School Representative: Please complete the information below to verify the student's visitation to your campus.

(Print Name)

(Print Title)

(Please print your phone number or email address.)

(Signature)

Date: ____ / ____ / ____

Parent(s): Your signature indicates that you approve of and are accepting the responsibility for the above named student's absence.

Parent's Signature

Date: